



# Guidelines for Promoting Integrity in Research and Scholarship

—Aiming at trusted and respected academic research—

Academic research conducted by a university is an intellectual activity for public use and benefit entrusted by society. Accordingly, to gain trust and respect from society, the university must prevent research misconduct and ensure the highest standards of integrity and ethics in its education and research activities. Doshisha University expects all of its members, including both teachers and students, to adhere to basic principles in teaching, learning and research activities.

## ■ Attitudes toward learning and research activities of students at university

While some students may consider research as irrelevant to them, preparing a class-assigned report or a graduation thesis falls into the category of research activities. It is also essential for students pursuing research careers to be equipped with the basics of academic research.

The Ethical Research Standards at Doshisha University stipulates three basic research principles:

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- Researchers are solely responsible for their academic research, which must be conducted according to their own conscience and belief. The objectivity of the research findings must not be influenced by any undue pressure.
  - Researchers must respect the dignity of life, dignity of individuals, and basic human rights.
  - Researchers must abide by internationally accepted norms, rules and treaties, national laws, regulations and announcements, as well as the rules and regulations at Doshisha University.
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## ■ Prevention of Misconduct in Education and Research Activities

Please be aware that the following acts of research misconduct can erode the trust and confidence of the public in researchers (including students) as well as the university.

Never engage in the following acts:

### ✗ **Fabrication** (making up data or results that do not exist)

- Examples:
- Creating fictitious statements without conducting any interviews
  - Creating false data as a laboratory research result without conducting any research

### ✗ **Falsification** (manipulating, changing or omitting data or results)

- Examples:
- Replacing a research participant's records with someone else's
  - Changing the date of an experiment in a laboratory notebook to a different date

### ✗ **Plagiarism** (using another person's research data or results without appropriate credit.)

- Example: Copying all or part of another person's article on the Internet and pasting it in one's own paper or report without attributing the source (so-called 'copy & paste')

In addition, fraud or other misuse of research funds, redundant publication (presenting research results already published by others), and inappropriate authorship or lack of authorial recognition are also becoming an issue. Researchers who commit misconduct, or those responsible for such researchers, can be subject to disciplinary action, restitution of research funds or other sanctions, under the applicable laws and regulations or university policies.

If you are unsure as to whether your education and research activity could be deemed as misconduct, please consult your teacher.

## ■ Rules and regulations concerning research ethics

For further information on research integrity and ethical practices, please refer to the leaflets, regulations and website of Doshisha University

(<http://www.doshisha.ac.jp/research/ethics/regulations.html>).



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