

Department of Research Planning,
Organization for Research Initiatives and Development

Article Processing Charge (APC) Support for the Promotion of Open Access

(Application Guidelines for FY2025)

Doshisha University (hereinafter referred to as “the University”) established its Open Access Policy to make research results produced at the University accessible to the public. This policy aims to contribute to the advancement of academic research, share the results with society, and promote the sustainable development of the local and international communities.

Based on such a background, we will provide Article Processing Charge (APC) Support for the Promotion of Open Access as below. If you plan to submit an article that meets the following requirements, please consider using this support to make your article open access.

I. Article Processing Charge (APC) Support Details

We will support the full amount of the Article Processing Charges (APC) for open access publications of articles that meet all of the following requirements (requirements about articles, and other requirements).

● Requirements about articles

- 1) The article must be published in an open access journal or be an open-access version of an article published in a hybrid journal.
- 2) The publication type must be “Article” or “Review”.
- 3) A full-time faculty member of the University (including limited-term faculty member) must be the “first author” or a “corresponding author” of the article^{*1)}.
- 4) The journal in which the article is published must be covered in Scopus and has a CiteScore.
- 5) The journal must be a TOP 10% journal (*determined by the latest CiteScore percentile).
- 6) The publication must be confirmed. (*You cannot reserve APC support for an article currently under review or scheduled for submission in the future.)

● Other requirements

- 7) Payment must be generally^{*2)} made with the University's "Corporate Card" by the end of February in each fiscal year. (Please note that payments made in March are accepted for support of the next fiscal year.)

For the efficiency of clerical procedures, we do not accept payment without using Corporate Card. If you find that the amount will exceed the "credit limit" of your Corporate Card, please contact your department office (faculty office, etc.) and ask for raising the credit limit.

- 8) Applicants must see the materials and videos related to open access promotion, as stated in section 4.
- 9) Applicants must answer the "Questionnaire on Open Access Promotion" on the application form.

^{*1)} Please contact us to make sure if you are eligible as a full-time faculty member.

^{*1-2)} If a doctoral student (3rd year or higher for five-year doctoral program) is the first author or a corresponding author, the supervisor of the student who is a co-author of the article may apply for the support. In such case, the supervisor will be considered to have received the support and will not be able to receive the support again in the same fiscal year.

^{*2)} If you are applying for an APC discount for a Wiley journal based on the Wiley Open Access Account (WOAA) agreement, please refer to the Open Access Publishing Workflow and follow the necessary steps without paying with Corporate Card.

(See: https://rd.doshisha.ac.jp/rd/inside/oa/oa_support.html)

2. Number of Support (estimate)

- Approximately 20 cases in total (*The number may fluctuate depending on the actual amount of support.)
- Each researcher can receive the support once per fiscal year.

*We will provide support on a first-come, first-served basis for the articles which are confirmed for publication. Support will end when the total amount reaches the budget limit for the current fiscal year.

3. How to Apply

Full-time faculty members (including limited-term faculty members, etc.) who

wish to receive support should apply via the application form below. Please answer the “Questionnaire on Open Access Promotion” on the application form as stated in 1-(9) above.

Application form: <https://forms.office.com/r/kkBRecuLif>

(Application period for FY2025 support will start on March 1, 2025.)

*APC support is not confirmed yet only by sending the application form. Please wait for the “Notification of Adoption” (sent by e-mail) before making payment of APC as the support may reach the budget limit before your application.

Articles eligible for this support also meet the requirements for receiving the “Support for International Publicity of Research Results” provided by the Organization for Research Initiatives & Development. For those who wish to receive the support, please answer on the application form. We hope you will take advantage of this opportunity as well.

-Information about the Support for International Publicity of Research Results
https://rd.doshisha.ac.jp/rd/inside/research/international_publicity.html

4. Materials and Contents Related to Open Science Promotion

It is also one of the aims of this support to provide information to understand the circumstances of open science. Please refer to the following documents and videos before applying for this support. (If you have already reviewed the materials, it is not necessary to do this again.)

1) Doshisha University Open Access Policy and Commentary

https://rd.doshisha.ac.jp/rd/inside/oa/oa_policy.html

2) Open Access Promotion Seminar “Light and Dark Side of Open Access (OA)

--Overall view of OA, how to recognize predatory journals, and strategic use of preprints--” (Held on November 26, 2024) (Japanese)

https://rd.doshisha.ac.jp/rd/inside/oa/oa_support.html

5. Schedule from the Next Fiscal Year

We plan to continue APC support after FY2025, however, the content of support and requirements in the next fiscal year may be subject to change, depending on the results of “Questionnaire on Open Access Promotion”, etc.

6. Contact Information

Department of Research Planning, Organization for Research Initiatives and Development

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7. Revision Histories

July 2025 Added:

I. Article Processing Charge (APC) Support Details > ●Other requirements
> *2) About applying for an APC discount for a Wiley journal