

Article Processing Charge (APC) Support for the Promotion of Open Access (Q&A)

(Revision Histories)

2025.2 First edition

2025.7 Add “●For publication in Wiley journals”

●Subjects and Details of Support

Q1-1. What is the maximum amount of APC support?

A. There is no limit to the amount of each support, and we will support the full amount of APC. Please note that the support will end when the total amount reaches the budget limit for the current fiscal year.

Q1-2. Are article submission fees also supported?

A. We will support only for APC, not for submission fee. If a journal requires payment of submission fee on submission (prior to peer review) and payment of APC after the article is accepted for publication, only the APC will be supported. Also, some journals may require additional charges, such as Page Charge (for pages over a certain number of pages) or Color Charge (for colored figures and tables in the article), which are also not applied to this support.

Q1-3. If there is an embargo period prior to open access, is it applicable for the support?

A. Yes.

Q1-4. Do you have any conditions about options in open access if the amount of APC differs depending on “with/without embargo period” or “choice of CC license” etc.?

A. In these cases, we will provide support for APC no matter which one you choose (There is no need to select a lower-price plan.).

Q1-5. I am not sure if the journal in which I am publishing meets the requirements for support or not. How to check if a journal is ranked TOP 10% or not?

A. Please refer to the attached document “How to Check Top 10% Journals”.

Q1-6. If CiteScore percentiles of multiple years are shown and one in a past year is ranked TOP 10%, can I apply for APC support?

A. To make a fair decision, we evaluate applications under the same conditions and use the latest CiteScore percentile to determine the support eligibility. Journals excluded from the latest CiteScore calculation are not eligible for support. We check the latest CiteScore percentile based on the application information.

Q1-7. I hope that you will provide the same APC support for publishing articles in journals with high impact factor.

A. The variance of impact factors differs among journals of different research fields, and it is difficult to evaluate these journals based solely on their impact factors. Therefore, we use the CiteScore percentile, which indicates a relative position, to determine APC support.

Q1-8. Some research fields or journals (such as kilo-author papers) have rules of listing authors' names in alphabetical order. In cases where there is no concept of “first author” or “corresponding author” and the order of authors has no specific meaning, how should I apply for this support?

A. Some research fields or journals may not have the concept of “first author” or “corresponding author”, but we judge on the APC support based on the same criteria (“first author” or “corresponding author”). Please note that we may not be able to fulfill your request.

●How to apply

Q2-1. Is it possible for a researcher to apply for this support more than once?

A. A researcher may apply for the APC support only once per fiscal year. Applications that do not meet the requirements to receive the APC support will not be counted.

Q2-2. I am currently submitting an article, but its publication has not yet been confirmed. Can I apply for the APC support on the assumption that the article will be accepted for publication? I will withdraw the application if the article is not accepted.

A. No, you cannot apply for support in advance. Please apply after your article has

been accepted for publication. The budget being limited, we provide support in the order of confirmation for publication and will close it when the budget is reached.

Q2-3. If the APC payment is settled in the current fiscal year, will the support be included in the current fiscal year's quota, even if the publication is in the next fiscal year? In this case, can I receive support for another article in the next fiscal year's quota?

A. It does not matter when your article is published, but when the payment is settled (when the statement of the Corporate Card payment is issued) does matter. If you pay with the Corporate Card in March, the APC will be supported by the next fiscal year's budget even if your article is published in March. In this case, since you have already received APC support for the next fiscal year, you cannot apply for it with another article.

Q2-4. If I complete an APC payment with my Corporate card in February and submit my application in March, will the APC be supported by the next year's budget?

A. If you have made an APC payment with Corporate Card in and before February (March of the previous year – February of the current year), you will be supported by the budget of the current fiscal year even if the application is done in March. If you already received APC support this fiscal year, you cannot receive it again in the same fiscal year.

Q2-5. I have already made the payment without applying for the APC support. Can I apply for the APC support now?

A. Please apply immediately via the form. We support APC in the order listed on the application form, not in the order of publication date of the articles. Therefore, depending on the budget balance at the time of your application, you may not be adopted for the support. Next time, please pay your APC after receiving the “Notification of Adoption” (sent by e-mail), as you may not receive support as expected.

Q2-6. Can I pay the APC with my personal credit card?

A. No, you cannot. For the efficiency of clerical procedures, we ask your cooperation to make payment with Corporate Card. If you find that the amount will exceed the “credit limit” of your Corporate Card, please contact your department office

(faculty office, etc.) and ask for raising the credit limit.

Q2-7. I didn't know about this APC support and have completed payment without using Corporate Card. Can I apply now?

A. You cannot receive the APC support because your application does not meet the requirement about the payment method.

●Others

Q3-1. Is it possible to receive both this support and the “Incentive Research Grant for Publication of International Academic Papers (support for publication in high-impact OA journals)”?

A. The “Incentive Research Grant for Publication of International Academic Papers (support for publication in high-impact OA journals)” has been changed to this support from FY2025, and we are not currently accepting new applications. If you received the “Incentive Research Grant for Publication of International Academic Papers (support for publication in high-impact OA journals),” you may continue to use the fund within the time limit.

●For publication in Wiley journals

*Please also see the following web page: “Open Access Publishing Workflow” based on the Wiley Open Access Account (WOAA) agreement.

(https://rd.doshisha.ac.jp/rd/inside/oa/oa_support.html)

Q4-1. If I publish in a Wiley journal, can I receive both APC discounts under the WOAA agreement and APC support from the University?

A. If the journal is TOP 10% journal of Wiley, you can receive both of them.

Q4-2. What is the process for receiving both the discounts under the WOAA agreement and the APC support from the University?

A1. For Hybrid journals, you will receive an acceptance for publication e-mail when your paper is accepted. After receiving the e-mail, please apply for this APC support via the application form. We judge whether or not you can receive the APC support and issue a “Notification of Adoption” (You cannot receive the APC support if the budget has been reached at the time of your application). After receiving the result of APC support (approval or denial), please choose OA or non-OA publication and follow the procedures outlined in the “Open Access

Publishing Workflow” based on the WOAA agreement.

*Please make decisions yourself such as; to make the article open access if I can receive the APC support; to make the article open access using other budget even if I cannot receive the APC support; or not to make the article open access if I cannot receive the APC support.

A2. In the case of Full Gold OA journals, we cannot tell whether you can receive APC support or not at the time of article submission, because the judgement depends on the budget balance at the time of application (after the article is accepted). Therefore, you should secure another budget for the APC and follow the procedures outlined in the “Open Access Publishing Workflow” based on the WOAA agreement. After receiving the acceptance notification e-mail from Wiley, please apply for this APC support via the application form. We judge whether or not you can receive the APC support and issue a “Notification of Adoption” (You cannot receive the APC support if the budget has been reached at the time of your application).

For both hybrid OA journals (if you choose OA publication) and full gold OA journals,

After the open access procedure is completed, we will send you an invoice of the APC.

If you are to receive the APC support, please send back the invoice, with your personal stamp on it, to the Department of Research Planning, because we will pay for it. If you cannot receive the APC support, please send the invoice, with your personal stamp on it, to another department which deals with the budget from which you want to pay the APC. In all cases, please follow the procedures outlined in the “Open Access Publishing Workflow” based on the WOAA agreement.