

Application Documents Checklist for required Documents

Please place this checklist on the top of your application documents when you have completed it. We cannot process incomplete applications.

<input type="checkbox"/>	I have read the whole application guide carefully.
<input type="checkbox"/>	[Third-year Transfer Applicant] I understand and confirm the following points and wish to apply as a third-year transfer student. <ul style="list-style-type: none"> • Transfer credits may not be approved by the Institute for the Liberal Arts. • Depending on the number of approved transfer credits, you may need to spend more than four semesters at the ILA in order to complete the required credits for graduation. • Grades from transfer credits are not included in the calculation of your GPA.

1	<input type="checkbox"/>	Checklist (▼▼) (This sheet)
2	<input type="checkbox"/>	Application for Admission to the Institute for the Liberal Arts, Doshisha University (▼▼)
3	<input type="checkbox"/>	Statement of Purpose (Read the guideline Approximately <u>1200</u> words)
4	<input type="checkbox"/>	Document(s) verifying your educational qualification Please list the documents you have submitted:
5	<input type="checkbox"/>	Academic Transcript(s) / Standardized Test(s) Please list the documents you have submitted:
6	<input type="checkbox"/>	English Proficiency Score Native speakers of English and applicants with 12 or more years of education in English are exempted. Please list the documents you have submitted:
7	<input type="checkbox"/>	One Letter of Recommendation sealed in a separate envelope
8	<input type="checkbox"/>	Identification Documents
9	<input type="checkbox"/>	Two Photographs Affix one photograph to your “Application for Admission to the Institute for the Liberal Arts, Doshisha University”
10	<input type="checkbox"/>	Evidence of Application Fee Payment Applicants for the Scholarship for Applicants from Developing Countries are exempted.
11	<input type="checkbox"/>	Mailing Labels (▼▼) Only for applicants residing in Japan
12	<input type="checkbox"/>	Request Form for an Application Fee Waiver (▼▼) Applicants who apply for the Scholarship for Applicants from Developing Countries (September Entry Only)
13	<input type="checkbox"/>	The Doshisha University Scholarship for Students from Developing Countries (▼▼) Applicants who apply for the Scholarship for Applicants from Developing Countries (September Entry Only)

▼▼ : Prescribed form (available from our website)

Please list all the documents sent separately (if any). Please provide the details of when and how you sent or will send the document(s) (e.g. “I requested TOEFL center to send my score directly to Doshisha on February 8, 2024.” “My high school teacher sent out a letter of recommendation by EMS on January 10, 2024.”)

Name _____