

2022 Doshisha University Graduate School Scholarship 【Special Allocation】 Application Guide

1. Overview

This scholarship program aims to help Master's program students whose household financial situation is affected by the spread of infection of the Novel Coronavirus (COVID-19) and the resulting declaration of state of emergency by the government. This scholarship is awarded through application and screening and **does not require repayment by the recipients**.

Students who intend to pay a part of Fall Semester school fees with this scholarship (excluding students who have already paid the school fees) need to apply for "school fee payment deadline extension/payment in installments" during the prescribed period. Please read the section "school fee payment deadline extension/payment in installments" on Doshisha University's website (<https://www.doshisha.ac.jp/scholarships/other/other.html>).

2. Scholarship Details

Scholarship amount: half the amount of tuition (out of the total school fees)

(Half the amount of tuition varies with each graduate school and year of enrollment, as shown in the table below.)

(in Japanese yen)

		Master's Programs			
		Theology, Letters, Social Studies, Law, Economics, Commerce, Policy and Management, Global Studies	Culture and Information Science, Health and Sports Science	Science and Engineering, Life and Medical Sciences	Psychology
Year of Enrollment	2022	299,000	319,000	407,500	334,000
	2021	301,500	321,000	410,000	335,500

※If you have a history of taking a leave of absence or being subject to the special enrollment fee, please contact the Department of Student Life about the scholarship amount.

※For students who took a leave of absence or who were subject to the special enrollment fee in the Spring Semester 2022, half of the above amount will be provided.

※The amount of scholarship will be different for students who entered in the Fall semester (including students of the Global MBA program at the Graduate School of Business)

※For long-term study students, half of the designated tuition fee (as described on the Doshisha University website) will be provided in accordance with "Tuition Fees for Long-term Study Students."

"Tuition Fees for Long-term Study Students" (excerpt)

The total amount of tuition fees and lab/practical fees for the years usually required to complete the program (excluding the amount of tuition required to be paid before being recognized as a "long-term study student") will be divided by the number of years that the student will remain in the program, and then paid in yearly installments. Any fraction less than 1,000 yen resulting from such calculation shall be rounded up to the nearest thousand yen, which will be arranged in the first-year tuition fee to be paid in the capacity of a long-term study student.

3. Eligibility

Doshisha University students currently enrolled in a Master's degree program

Non-Eligibility

○You are not eligible for consideration if you:

- Take a leave of absence from school in Fall Semester 2022
- Are not recognized as likely to complete the program within the standard number of years required for graduation (excluding any period of leave of absence) at the time of application
- Are enrolled for more than the standard number of years required for graduation from the program (2 years, or the pre-arranged number of years for long-term study students) (any period of leave of absence or period during which the special enrollment fee has been applied are not counted towards the number of years enrolled)
- Are subject to the special enrollment fee throughout the academic year that includes the application period
- Are a recipient of any of the following scholarships and grants (※If you are selected for any of the following scholarships/grants after applying for Doshisha University Graduate School Scholarship, contact the Department of Student Life to withdraw your application for Doshisha University Graduate School Scholarship)
Doshisha University Graduate School Special Scholarship, Japanese Government (MEXT) Scholarship, Doshisha

University Merit Scholarships for Self-Funded International Students (all categories), Doshisha University Graduate School Reduced Tuition Special Scholarships for Self-Funded International Students, Doshisha University Reduced Tuition Scholarships for Self-Funded International Students, Doshisha Program for Leading Graduate Schools, ‘Global Resource Management’ International Student Grant, and other scholarships provided as school fees from foreign governments, foreign universities or domestic or foreign foundations

※Recipients of JASSO scholarship for graduate school students are eligible to apply.

※Those who have already been selected as a recipient of the Doshisha University Graduate School Scholarship in the 2022 academic year are not eligible to apply for this Special Allocation.

4. Selection Criteria

(1) Financial Conditions

Criteria: Students facing financial difficulties in pursuing their research and studies (the income of the family member(s) who financially support the family (the applicant's parents, or the applicant if he/she financially supports him/herself, or both the applicant and his/her spouse if any) must satisfy both a) and b) of the following conditions).

a) The income of the person who financially supports the family must be no greater than the standard amount set by the university (standard for Doshisha University Scholarship).

(Reference) Doshisha University Scholarship 2021 results

Salaried income: no greater than 5,730,000 yen

Business income: no greater than 2,270,000 yen

※The above is the amount of income in the case of a family of four (one of the parents is working, with two children: the applicant (student at a non-science faculty commuting from home) and a younger sibling (public high school student)).

※The above amount is the actual selection result of Doshisha University Scholarship in the 2021 academic year. The standard amount of income changes every year depending on the indexes used and the status of applications.

b) Either (1) or (2) below must be satisfied.

(1) Able to submit a certificate of receiving public support provided by the national or local government or other public organizations for those who suffered a decrease in income due to the spread of infection of the Novel Coronavirus (COVID-19)

(2) The income of the person who financially supports the family is affected by the spread of infection of the Novel Coronavirus (COVID-19) and the resulting declaration of state of emergency by the government and the amount of income (for salaried worker, the income indicated on the Certificate of Income and Withholding Tax; for non-salaried worker, the income on the tax return form etc.) in 2021 is reduced to half or less compared to that in 2019 or 2020, or the amount in 2022 is expected to be reduced to half or less compared to that in 2019, 2020 or 2021

(2) Academic Performance

First year students: considered as satisfying the requirement by having passed the entrance examination

Second year students: those who are expected to complete the program this academic year (judged at the point of completing registration for 2022 Fall Semester courses)

※Those who have taken a period of leave of absence or to whom the special enrollment fee has applied for a certain period will be judged based on what year of the program they are actually in at the time of application excluding such period.

5. Flow from Application to Decision Notice

August 1 (Mon) – September 9 (Fri)	Online Application Period	<ul style="list-style-type: none"> • Access the Doshisha University website on a computer (https://www.doshisha.ac.jp/students/) and click on “Web Single Sign-On.” Enter your user ID and password and click on “Scholarship/School Fee.” • Application is not possible on a smartphone or a mobile phone.
August 1 (Mon) – September 9 (Fri)	Application by mail ※Application must be postmarked by the last day	<ul style="list-style-type: none"> • Application will not be accepted in person at the office. • Send the required documents in an A4 size envelope to the campus that you commute to within the application period. • The prescribed label to affix on the envelope for application is available on the Doshisha University Scholarships website. • <u>No applications postmarked on or after September 10 (Sat) will be accepted.</u> • Send your application by registered mail or any other method with tracking service. • We will answer inquiries regarding the screening results only if asked in person at the office of the Department of Student

		Life or via Office 365 (Outlook) e-mail.
	Screening	
Mid-November (tentative)	Notification of Results	<ul style="list-style-type: none"> • All applicants will be notified of the screening results via Office365 (Outlook) e-mail (e-mail address @doshisha.ac.jp). • A notification letter will be sent only to successful applicants by post. • The university will not respond to inquiries regarding the screening results.
December 22 (Thu) (tentative)	Scholarship Payment	<ul style="list-style-type: none"> • The scholarship will be paid into the bank account you submitted (excluding those who have not paid school fees in full). • If you wish to pay the school fees with the scholarship, see 1 on page 1.

6. Other

In the event a student dies while enrolled at Doshisha University and the bereaved family requests a refund of school fees by the last day of the semester during which the student's withdrawal by death occurred, Doshisha University partially refunds the paid school fees. The amount to be refunded shall be the total sum of school fees (Tuition, Facilities Fee, Laboratory Fee) and miscellaneous association fees for the month following the month of the date of withdrawal and beyond, calculated on a monthly basis. If the deceased student was a recipient of this scholarship during the semester when the withdrawal by death occurred, the amount equivalent to the amount of scholarship for the month following the month of the date of withdrawal and beyond, calculated on a monthly basis, shall be deducted from the amount of refund, regardless of whether the scholarship was paid by bank transfer or appropriated to the school fees.